



The Monte Vista Hotel presents the 3rd Annual "Deck the Trees" Event: "Christmas Around The World

For Participants: Set-up dates: Sun-Tues, 12/1-3, 9am-5pm

Kick-off Celebration: Thursday, December 4th, 6-8pm

Viewing/Voting for Trees: December 4—31, 2013, 11am – 9pm Daily

Winners Announced: Friday, December 21, 5 - 8pm

Monte Vista Hotel, 308 W State Street, Black Mountain, NC 28711 828.669.8870

Event Website: www.anthmgallery.com

PARTICIPATING BUSINESS (OR INDIVIDUAL) FORM

\$20 Entry Fee per Tree

Please Print Clearly

Organization Name: _____

Contact Name: _____ Address: _____

Phone(s): _____ Email: _____

Name of Tree (theme): _____

Authorized By: _____ Email/Phone _____

Silent Auction: Yes No I would like to donate my tree for the Silent Auction

GUIDELINES for TREE DECORATION

Set-up (or installation of decorations) on Tree: : Sun-Tues, 12/1-3, 9am-5pm

Tear-down (removal of décor) of Tree: Wed-Fri, 1/1-3, 2014, 9am - 4pm, please call the hotel prior, 669-8870

Provided by Monte Vista:

- ◇ 1-tree with stand per participant (trees are artificial, vary in size/shape/color) Mini-tree available as well
- ◇ Electricity for lights
- ◇ Name of person/organization and theme

Responsibility of Participant:

- ◇ Decorations for tree which adhere to the theme, "Christmas Around The World"
- ◇ Lights (and any extension cords) for tree
- ◇ Skirt for tree if desired
- ◇ May provide own artificial tree if inside the building or live tree if outside the building
- ◇ Any additional signage by participant or organization for tree
- ◇ Tools and/or ladders, or any other supplies needed for installation or tear-down of tree
- ◇ Clean-up and remove of all trash following installation and tear-down of tree

LIABILITY STATEMENT

By signing this application, you agree to release, forever discharge, hold harmless and indemnify the Monte Vista Hotel and its members, agents, volunteers, event organizers, event sponsors and lenders, as well as the associates of the foregoing from any and all liability, causes of action, manner of actions, suits, damages, claims, losses or sums of money whatsoever arising from any injuries, illness, or death to any persons or any injury, harm or damage done to any person or property arising out of or related to this event. The Monte Vista Hotel parties assume no responsibility for property breakage, theft or loss or for event security. All insurance of personal property, public liability and personal injury is your responsibility as a vendor, and by executing below you acknowledge that you carry adequate insurance to protect you and the Monte Vista Hotel parties in accordance with your obligations hereunder. I represent that the information provided in this application agreement is true and correct to the best of my knowledge. I have read and understand the application, rules and guidelines, liability statement and the Monte Vista Hotel Parties rules and I agree to abide by them. The Monte Vista Parties reserve the right to refuse any organization's décor that is not deemed appropriate or in-line with the overall vision of the event.

Signature: _____ Date: _____

Print: _____

**For further information or assistance, please contact:
Cappi Macsherry, Monte Vista Hotel Art Director, 828.707.7615, info@anthmgallery.com**